



Production Manager

Production

We believe that having so many capabilities under one roof gives us control and adaptability throughout the production process that cannot be matched by any other provider.

With over 12,000 square metres of space at our facility in Tockwith, we have the ability to deliver projects at a broad range of scale. At the heart of this operation are three hangars that provide us with the space to innovate, experiment and manufacture. From a single circuit board to a 42m scenic icebreaker, our production facility is where ideas are brought to life.



Salary: Basic £25,000 - £35,000 depending on experience

Hours of work: 8.00am - 5.00pm, with regular overtime

Contract Type: Permanent

Based at: Tockwith, near York



Job Description

Production Manager Role:

The Production Manager is responsible for ensuring that manufacturing processes run reliably and efficiently and that project requirements are met, specifically projects are delivered on time, in full, to the required quality whilst adhering to all H&S standards.

The Production Manager will work closely with all Production Departments including, Engineering Drafting and Design, Project Management, Specialist Manufacturing, Machining and report directly to the Head of Production.

The role will primarily be focused on day to day shop floor management where it is expected that your time will be split approximately 80% on the shop floor & 20% in the office.

Key Responsibilities:

- Ensuring that project requirements are understood and realised
- Taking an overview of the production processes for given projects
- Implementing production schedules – coordinating with Project Managers and the Head of Production
- Assessing project and resource requirements and highlighting any issues
- Re-negotiating timescales or schedules as necessary in conjunction with the Head of Production Advise on construction methodology if not practical or achievable
- Ensuring that Department Supervisors are aware of any health and safety issues and reporting of incidents as necessary
- Selecting, ordering and purchasing materials
- Actively look for opportunities to improve efficiencies by reducing waste and process improvement
- Ensure that overtime is planned and resources in place to meet demand
- Ensure that all company & statutory systems and procedures are followed with regards to Health & Safety and the Quality Management System

The above list of duties is not exhaustive and is subject to change. The post holder may be required to undertake other duties within the scope and grading of the post.



Person Specification

ESSENTIAL / DESIRABLE	
Qualifications	
A general education to include 5 GCSE passes at Grade C or above (including Maths and English), or an equivalent educational qualification, or relevant experience	Essential
Knowledge	
Excellent Knowledge of materials / grades of steel / metallurgy	Essential
Knowledgeable in construction methods in a broad range of sector	Essential
Working knowledge of wood/metal/CNC machinery / equipment	Desirable
Skills, abilities and competencies	
Ability to lead a team, problem solve and deal with pressure	Essential
Ability to communicate effectively with a wide range of people	Essential
Strong teamworking skills	Essential
FLT licence	Desirable
Working at Height Training	Desirable
IOSH Managing Safely	Desirable
Experience	
At least 5 years' experience in a multi-disciplined workshop environment	Essential
Experience of leading a team / supervising	Essential
Experience of working to varying production deadlines & changing specifications	Essential
Lean & Process Improvement experience	Essential
Personal attributes	
Positive attitude to work	Essential
Highly organised and able to work flexibly, under pressure and to tight deadlines	Essential
Drive, enthusiasm and commitment	Essential
Have a flexible approach to working hours, so that these can be arranged to meet the needs of the business, particularly during busy periods of the year	Essential



Willingness to undertake relevant training as appropriate	Essential
Enthusiasm to support other areas of the department as required	Essential
Recognises the need for change and is forward looking. Promotes the benefits of change to others and regularly comes up with new ideas. Has the willingness to adopt new ways of working and to make improvements.	Essential