

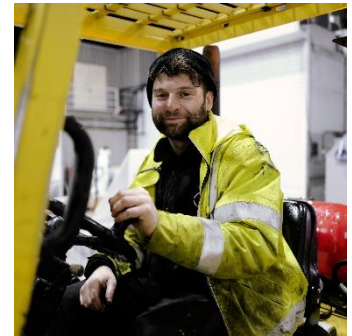


Production Operative

Operations Department

Stage One is a multi-disciplined manufacturing facility spread over 12,000Sqm of estate. We have four manufacturing and storage facilities, engineering, fabrication, woodwork, finishing and a specialist manufacturing facility.

The Operations Department functions to support the overall running of all the departments, this includes: wrapping and packing, loading and unloading of trucks, internal site to site transport, plant maintenance, waste management, estate management.



Salary: From £8.16 per hour, depending on experience

Hours of work: 7.30am-4.00pm with regular overtime, weekend work may be required

Contract Type: Permanent

Based at: Tockwith, near York



Job Description

Production Operative Role:

Production Operatives working within the Operations Department, provide support to all the production departments and workshops to ensure projects are prepared and loaded before leaving for show venues across the UK, Europe and Worldwide.

Key Responsibilities:

- Safe loading and unloading of trucks.
- Preparing built items and road boxes for site.
- General support within the production departments may include, basic painting, sanding & filling and simple assembly work.
- Moving manufactured scenic parts between production departments requiring the use of manual handling skills.
- Using an iPad for loading and unloading items.
- Completing housekeeping tasks and waste management duties within the workshop and external loading bays.
- Completing daily maintenance checks.
- Completing of electronic timesheets daily.

The above list of duties is not exhaustive and is subject to change. The post holder may be required to undertake other duties within the scope and grading of the post.



Person Specification

		ESSENTIAL / DESIRABLE
Qualifications		
A general education to include 5 GCSE passes at Grade C or above (including Maths and English), or an equivalent educational qualification, or relevant experience		Essential
Knowledge		
Thorough knowledge of loading and unloading vehicles		Essential
Knowledge of H&S and correct use of PPE		Essential
Understanding of health and safety issues in relation to manual handling and COSHH		Essential
Knowledge of ISO 9001 and 14001		Desirable
Skills, experience, abilities and competencies		
Previous loading/unloading/crewing experience		Essential
Experience of working in a production operative, labourer or warehouse operative role		Essential
Experience of working independently and as part of a team		Essential
Experience of working to varying production deadlines & changing specifications		Essential
Ability to communicate effectively with a wide range of people		Essential
Ability to effectively organise and prioritise own work and follow procedures in order to produce work to a high standard, to required deadlines		Essential
Ability to multi-task		Essential
Able to fill, sand and complete basic painting		Essential
FLT, Sideloader Licence		Desirable
Good computer skills and ability to use an IPAD for loading on Constructor		Desirable
Personal attributes		
Positive attitude to work		Essential
Flexible to work away from home		Essential
Highly organised and able to work flexibly, under pressure and to tight deadlines		Essential
Drive, enthusiasm and commitment		Essential
Have a flexible approach to working hours, so that these can be arranged to meet the needs of the		Essential



business, particularly during busy periods of the year	
Willingness to undertake relevant training as appropriate	Essential
Enthusiasm to support other areas of the department as required	Essential
Recognises the need for change and is forward looking. Promotes the benefits of change to others and regularly comes up with new ideas. Has the willingness to adopt new ways of working and to make improvements.	Essential