



You may not have heard of Stage One, but we can guarantee you will have seen our work.

From the set of TV show The Voice, to the Eurovision Song Contest stage, and even the set for Ed Sheeran's Mathematics Tour and the 2012 Olympic Cauldron we produce work that is seen all over the world.

We are a creative construction and manufacturing company and are responsible for delivering some of the most iconic projects in recent times.

We are a multi-disciplined manufacturer spread over 12,000sqm of estate, with four facilities that house engineering, fabrication, woodwork, finishing and specialist manufacturing.



Engineering Project Manager

The Role:

The Engineering Project Manager is instrumental in helping to facilitate the successful delivery of complex projects by coordinating and managing projects from the initial brief through to the installation on site and completion. This role is varied and will offer a mixture of office and site work.

→ **Salary:**

Dependent on experience

→ **Hours of Work:**

7.30am – 4pm, Monday – Friday, with overtime as required

→ **Location:**

Tockwith, York and site as required



Engineering Project Manager

Key Responsibilities:

- Clearly define the Project Plan and Scope and Specifications for work packages for a project.
- Produce and manage procurement plans and enquiries and procurement to subcontractors and suppliers.
- Responsible for producing and managing project and work package Scope & Specifications, schedules / programmes, budgets, procurement, Inspection & Test Plans and Technical Files.
- Input into design schedules, design budgets and resources, drawing registers, bills of materials and Design Risk Assessments.
- Identify and manage project variations.
- Provide engineering support by coordination with the design team.
- Work with the Engineering Design Manager to receive designs to project programme.
- Actively monitor and report and ensure projects achieve budgets.



Engineering Project Manager

Key Responsibilities:

- Work with the Production Management Team to ensure projects are adequately resourced and oversee the relevant manufacturing processes through the production phase.
- Ensure suppliers materials delivery, products, schedule, quality assurance and documentation are produced and delivered on time, to budget and to the required quality.
- Manage and oversee prototyping and test builds required.
- Prepare loading & logistical plans to ensure projects are efficiently transported to & from site.
- Install projects on site, overseeing crew and ensuring project delivery meets client expectations.
- Ensure all systems and procedures are followed with regard to the Quality Management System and Health & Safety Policy.
- Produce project documentation including CDM Regulations and Machinery Directive requirements including pre-construction & construction phase H&S Plans, RAMS, COSHH (with H&S Manager), H&S Files, O&M manuals, Technical Files.



Person Specification

Qualifications:

ESSENTIAL:

- A general education to include 5 GCSE passes at Grade C or above (including Maths and English), or an equivalent educational qualification, or relevant experience

Knowledge:

ESSENTIAL:

- Demonstratable project management or engineering experience
- Experience of working to varying production deadlines & changing specifications

Personal Attributes:

ESSENTIAL:

- Positive attitude to work
- Highly organised and able to work flexibly, under pressure and to tight deadlines
- Passionate, enthusiastic and driven
- Have a flexible approach to working hours, so that these can be arranged to meet the needs of the business, particularly during busy periods of the year
- Enthusiasm to support other areas of the Company as required



Person Specification [CONTINUED]

Skills, Experience, Abilities & Competencies:

DESIRABLE:

- Planning experience
- Experience of working in the large-scale events, theatre and TV sets, ceremonies, art installations and architectural pavilions industries
- Experience of writing risk assessments and method statements
- Experience of managing budgets for projects



STAGE ONE

Interested?

If you would like to apply,
please send your CV and covering letter to
recruitment@stageone.co.uk